

Low Slope Repair Technician

NAME:	POSITION TITLE: Low Slope Roofing Repair Technician	START DATE: TBD
DEPT. NAME: Repair & Maintenance	JOB STATUS: Full-time/Hourly	SUPERVISOR: TBD

DEPARTMENT DESCRIPTION

The Low Slope Roofing Repair Technician at Holladay Grace is responsible for working as part of a team to complete low slope roofing repair and maintenance work as well as general maintenance/handyman work. The Low Slope Roofing Repair Technician must be prepared to learn any and all aspects of jobs assigned by their supervisor as necessary for job completion.

ROLES AND RESPONSIBILITIES

Specific Duties, Functions and Responsibilities of the Job

- Work with crew to complete all aspects of jobs assigned by the company, including tear-off, repairs, installation and other jobs as assigned
- Be on time for all shifts and ready to go at the assigned time with all personal tools and PPE (company tools and PPE may be provided)
- Snow removal services for clients during the winter months (tech will be on-call for this service)
- Prepare and maintain any and all records for assigned jobs such as report of daily activities, receipts, etc.
- Operate all power and hand equipment in a safe manner
- Work Safely
- Participate in training
- Deliver excellent quality and customer satisfaction

Required Knowledge Skills & Abilities:

- Work Skills – must exhibit basic skills necessary to work in low slope roof repair and maintenance
- In depth understanding of roof low slope roof systems, EPDM, TPO, ballasted, Modified Bitumen, Gravel Built Up, PVC, etc.
- Attention to detail
- Language skills – ability to read and write, analyze and interpret work related documents
- Safety and security – ability to observe safety and security procedures and use equipment and materials properly and effectively
- Productivity – ability to work quickly and accurately to meet productivity standards
- Cost Consciousness
- Relational Interaction–must be able to work effectively with people.
- Highly organized
- Ability to lift 80 pounds

- Efficient, self-starter, creative problem solver, ability to perform tasks with limited input or direction
- Ability to safely use ladders and work on roofs up to 4 stories high

Leadership, Management and Teamwork:

- Leadership – able to exert informal leadership with individuals at all levels of a company as well as customers, vendors, manufacturers, suppliers and distributors
- Teamwork – ability to work with others to accomplish goals; balances team and individual responsibilities; gives and welcomes feedback

Education and Experience

- Essential – ability to work 8-12 hour shifts, weekdays and weekends (if necessary)
- Essential – driver’s license with insurable record
- Essential – experience installing/repairing low slope roof systems
- Preferred – field experience with various construction trades

Suggested Tools

- Tool belt with nail pouch
- Shingle hatchet
- Chalk Line
- Utility knife with straight and hook blades
- Tape measure
- Tin Snips
- Appropriate footwear
- Pry bar

Company benefits

- Annual bonus eligibility
- Medical insurance
- IRA contribution matching
- Use of a company truck
- Paid time off / vacation pay